

M/s.

Dear Sir(s),

Yo are requested to send your sealed quotation for the following item(s) :-

1. **Item required :-**

Sl. No.	Description	Qty.	Rate Per Ltr. (Rs.)
1.	Servo 68 (Indian Oil make)	210 Ltrs. (1 Barrel)	
2.	Servo 20W 40 (Indian Oil make)	210 Ltrs. (1 Barrel)	
3.	Servo Gem Yellow Grease	182 Kgs. (1 Barrel)	

2. **Rate :-** Your quoted rate should be inclusive of all taxes and duties and delivery charges.
3. **Validity of Rate :** Your quoted rate should be valid and firm for a period of 3(three) months from the date of your offer.
4. **Delivery at :-** BBJ Heavy Plant Yard, P-82, Taratala Road, Garden Reach,Kolkata-700 024.
5. **Delivery Period:** - Within 07 days from the date of LOI/ORDER along with Manufacturer's Certificate.
6. **Payment :-** Within 30 days from the date of delivery and submission of bill with receipted challan.
7. **Last Date of Submission :-** Your sealed quotation must reach to our Head Office on or before 7th June,2012 by 11.00 a.m.

(Tapas Sen)