

BBJ/TS/C-230/3115

18<sup>th</sup> May,2012

M/s.

Dear Sir(s),

You are requested to send your sealed quotation for the following items :-

1. **Item required :-**

Sl.No.	Description ( <b>DRILL BIT – “ADDISON” OR “IT’ MAKE</b> )	Qty.	Rate (Rs.)
1	H. S. S. Taper Shank Twist Drill Bit :- Size – 21.5mm dia	18 nos.	
2	H. S. S. Taper Shank Twist Drill Bit :- Size – 23.5mm dia	12 nos.	

2. **Rate :-** Your quoted rate should be inclusive of all taxes and duties and delivery charges.
3. **Validity of Rate :** Your quoted rate should be valid and firm for a period of 3(three) months from the date of your offer.
4. **Delivery at :-** BBJ Heavy Plant Yard,P-82 Taratala Road, Garden Reach,Kolkata-700 024.
5. **Delivery Period:** - Within 15 days from the date of LOI/ORDER.
6. **Payment :-** Within 30 days from the date of delivery and submission of bill with receipted challan.
7. **Last Date of Submission :-** Your sealed quotation must reach to our Head Office or or before 25<sup>th</sup> May,2012 by 11.00 am.

(Tapas Sen)