

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION COMPANY LIMITED
NIT/BBJ/DGM(P-V)/AN/BIOMETRIC ATTENDANCE CONTROL SYSTEM GS&OE DT. 17.06.2015

(A Government of India Undertaking)
27, RAJENDRA NATH MUKHERJEE ROAD
KOLKATA- 700 001

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1.	TENDER NOTICE NO	BBJ/DGM(P-V)/AN/BIOMETRIC ATTENDANCE CONTROL SYSTEM/GS&OE
2.	TENDER NOTICE DATE	17.06.2015
3.	SCOPE OF SUPPLY	SUPPLY, INSTALLATION AND COMMISSIONING OF BIOMETRIC ATTENDANCE CONTROL SYSTEM AT BBJ HEAD OFFICE, KOLKATA.
4.	DELIVERY PERIOD	Within 30 days from the date of order.
5.	COST OF TENDER	NIL
6.	EARNEST MONEY DEPOSIT	NIL
7.	ISSUE OF TENDER DOCUMENT	FROM 17.06.2015 TO 30.06.2015 DURING OFFICE HOURS FROM BBJ HEAD OFFICE.
8.	LAST DATE OF SUBMISSION	UPTO 10.30 A.M. ON 01.07.2015
9.	OPENING OF TENDER (TECHNO-COMMERCIAL BID)	2.30 P.M. ON 01.07.2015 AT BBJ HEAD OFFICE, KOLKATA.

(A.Neogi)
DGM(P-V)

TENDERER(S)

BBJ

IB-1

INSTRUCTION TO THE BIDDERS

1.	<u>SUBMISSION OF BID :</u> Tenders to be submitted in two parts: -
a)	<u>TECHNO-COMMERCIAL PART: -</u> The techno-Commercial will consists of the following. The Technical Specification for the Finger Print Device is given in enclosed ANNEXURE-A.
i)	<u>TENDER DOCUMENT EXCLUDING BOQ-1</u> The tender documents issued to the tenderers duly signed and sealed in each page EXCLUDING BILL OF QUANTITIES (BOQ-1).
ii)	<u>TECHNO COMMERCIAL PART :-</u> The Techno Commercial Part should contain Product Literature / Technical Details of the machine, offered against our requirement. The bidders (manufacturers or their authorised dealers/distributors) must submit relevant documents/experience certificate showing past experience in respect of supply of Biometric Attendance Control System to other Govt. Organisations / PSUs or Reputed Company. The bidders should submit the copy of their VAT Registration Certificate, PAN Card, Trade License. For authorised dealers/distributors of reputed manufacturer's must submit their valid copy of Dealership/Distributor Certificate. The bidders should have executed at least two or three supply of Biometric Attendance Control System during last three years ending 31.12.2014. The copy of relevant purchase order(s) to be submitted with the offer.
v)	<u>LIST OF DEVIATIONS:</u> The Tenderer must submit the list of deviations from the tender conditions, if any, as per ANNEXURE -B enclosed in this tender document.
b)	<u>PRICE-PART:</u> Properly filled up bill of quantities (BOQ-1) duly sealed and signed to be put in a sealed envelope super scribing " TENDER NOTICE NO. " and " PRICE PART ". Make and Model No of the machine to be mentioned in the price bid. The above ' TECHNO-COMMERCIAL PART ' and ' PRICE-PART ' to be put in a sealed envelope super scribing " TENDER NOTICE NO. " to be submitted to BBJ. The Price Bid will be opened based on technically qualified bidders.
2.	Conditional tenders shall be straightway rejected and no additional clause will be entertained.
3.	BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of supply to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
4.	VALIDITY OF TENDER: - 90 (NINETY) days from the date of opening of tender or for a further period if mutually accepted.

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SPECIAL CONDITION OF CONTRACT

- 1) **BIOMETRIC ATTENDANCE CONTROL SYSTEM** :-02 (Two) nos- as per specification as mentioned in ANNEXURE-A.
- 2) **DELIVERY PLACE & PERIOD:** - Delivery, installation and commissioning to be made at our Head office, 27, R.N.Mukherjee Road, Kolkata -700 001 within 30 days from the date of order along with Operation and Maintenance Manual..
- 3) **PRICE:**
 - a) The price to be quoted on the basis of delivery, installation and commissioning of material at our Head Office (1st and 2nd Floor), 27 Rajendra Nath Mukherjee Road,Kolkata-700 001. Entry Tax if any, will be borne by BBJ.
 - b) The Price shall remain firm and shall not attract any escalation whatsoever till completion of entire scope of supply.
 - c) Transit Insurance, freight charges, Packing and Forwarding charges are to be included in the quoted price for safe delivery of the ordered material to Consignee's address by Road Transport on door delivery basis.
- 4) The following documents are to be submitted by you at the time of delivery:-
 - (a). Operation and Maintenance Manual
 - (b). Guarantee & Warranty Certificate
 - (c). Annual Maintenance Contract(AMC), if any, after warranty period.
- 5). Installation and Demonstration to be made at our Head Office(1st and 2nd Floor), 27 Rajendra Nath Mukherjee Road,Kolkata-700 001.
- 6) **TAXES & DUTIES:**

The price to be quoted by the bidders must include all taxes and duties and other levies for the entire scope of work.
- 7) **EXCISE DUTY GATE PASS**

Necessary EXCISE DUTY GATE PASS (EDGP) to be provided by the Manufacturer/ supplier for availing MODVAT/CENVAT benefits, if applicable.
- 8) **PAYMENT TERMS:**

Payment will be made within 30 days from the date of supply, commissioning and submission of bill with receipted challan along with manufacturer's test certificate, Guarantee/Warranty Certificate and commissioning certificate issued by our Head Office(Pers & Admn Department).
- 9) **Security Deposit** :- 10%(Ten) of the order value in the form of Demand Draft / Bank Guarantee / Pay Order to be submitted before receiving the order. The Security Deposit amount shall remain valid upto the guarantee/warranty period.
- 10) **Warranty** :- Any part of the machine failing or providing unsatisfactory in service due to defective design, material or workmanship within 36 months from the date of supply shall be replaced by the supplier at his own expenses. Should any design modifications be made in any part of the

equipment offered, the period of 36 months would commence from the date, the modified part is commissioned in service. The cost of such modification shall be borne by the supplier.

11) **Service Level Agreement (SLA) :-** During the warranty period SLA will be applicable as under :-

Sl. No.	Services	Time Limit
(a)	Service support should be available on all the working days of the Govt.	Sundays and General Holidays are excluded
(b)	Time limit for servicing or replacing the systems	Within 24 hours (excluded holidays)
(c)	If the vendor fails to service/replace the unit	An amount equivalent to 5% of quoted/ accepted price of the equipment will be charged to the vendor

12) **Training** :- Adequate training in operation and maintenance of the machine shall be imparted to Operators at the rate of one operator per machine.

13) **LIQUIDATED DAMAGE:**

If you fail to complete total supply as per our order within stipulated period, 0.5% of order value will be deducted from your bill for per week of delay subject to maximum of 5% of order value.

14) **ARBITRATION**

In the event of any questions arising out of the Contract or ancillary/incidental as to the terms and conditions of it or relate to any matter for execution and/or performance of the contract, the same shall ip-so-facto be referred to the appropriate Authority and the interpretation made by the said authority shall be final and binding upon the parties.

Notwithstanding the above, should there be any, disputes or differences by and between the parties arising out of any thing under the contract, the same shall within 30 days of it's occurrence first be referred to the said authority for conciliation and/or determination by the said authority. If the findings of the said authority should be acceptable by parties to the contract as communicated in writing with in the next following 30 days of making reference to it .

Nevertheless, the parties at their sole option shall with in the next following 30 days choose to refer or cause the matter to be referred to the Arbitrator of Person in writing, whereupon the appropriate Authority shall with in two weeks hence take steps for appointment of Arbitrator of Person from amongst the officers whether or not connected in the matter and the same shall be communicated in writing to the parties making reference with in the next following two weeks and the same shall be final and binding upon the parties.

The Arbitrator shall enter into the reference by appropriate notice of communication to be served or cause the said notice to be served upon the parties summoning the respective parties to attend the proceedings at the date time and venue . The proceedings of Arbitration shall be at per with the Arbitration and Conciliation Act 1996 as amended up to date. Jurisdiction of the matter shall be with in the appropriate Courts of Kolkata. Acceptance of Order/ LOI of the concerned agency shall be deemed to be the Free Consent given by party under the law towards execution of these covenants of contract under the Contract of Arbitration.

15) **TERMINATION OF CONTRACT:**

If the supplier/party failure to complete the total work/supply/service as per requirement and within the stipulated completion period, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies by issuing first seven days and then 48 hours notice. Additional cost if incurred shall be recovered from the supplier's bill.

(A.Neogi)
DGM(P-V)

ANNEXURE-A

TECHNICAL FEATURES :-

Sl.No.	Particulars	Technical Specifications (Minimum)
1	Processor	64 Bits
2	Templates	2200
3	Transaction capacity	50,000
4	Sensor	Optical Sensor 530 DPI
5	Operation Modes	Finger/Card(Optional)
6	Scanner(Sensor)	High quality optical/chip sensor
7	Wiegand Signal	Input and Output
8	In built reader (optional)	Proximity Card
9	External Reader Port	1 Reader Port (26 Bits wiegand) for Exit
10	Communication Port	RS-485, TCP/IP, USB host
11	Baud rate	9600 bps (Default)
12	Facility Code	8 (3 digit code)
13	Power Supply	12 Volts DC
14	I/P Voltage Range	9 to 24V DC
15	Peal current at 12 V DC	400 ma
16	Operating temperature	Up to 50 Degree Celcius
17	Operating humidity	20% to 95%
18	Access control Interface for	3 rd Party electric lock, door sensor, exit button
19	Alarm and Door Bell in access control	Yes
20	Standard function	SMS, DLST, Webserver, Workcode
21	GPRS	Optional and provisional should be there to integrate with external GPRS module
22	Anti Pass Book	Local (Controller wise)
23	No of fingers that can be enrolled in the machine per employee	More than 2 fingers
24	Verification speed	< 1 Second
25	Quality Standard	CE, FCC
26	LCD	16 x 2 Alphanumeric
27	Keypad	12 Key Numeric Keypad
28	Access/Remote Management System	Yes
29	Reporting/Attendance Software Edition	Lite, Classic, Professional and Enterprise etc
30	LCD Messaging	User defined Local/Global/Banner
31	LED/Buzzer	Bicolor LED bar, Multi Bone Buzzer O/P
32	Battery backup Power Supply	Minimum 4-5 hours
33	Optional Functions	ID, Mfare, HID, Scheduled-Bell, 9 digit user ID, Self-service query, automatic status switch, Soap, Printer.

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ANNEXURE – B

LIST OF DEVIATIONS

SL. NO.	BBJ NIT TENDER CLAUSE NO.	BIDDER'S DEVIATED CONDITIONS
(1)	(2)	(3)

NOTE: IN CASE OF NO DEVIATIONS FROM BBJ TENDER CONDITIONS, THE TENDERER MUST STRIKE OUT THE COLUMN (3) ABOVE & WRITE NIL DEVIATION;

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PRICE PART

BILL OF QUANTITIES

SL. NO.	DESCRIPTION OF ITEMS	UNIT	QNTY	RATE (Rs.) (IN FIG. & WORDS)	AMOUNT (Rs.) (IN FIG. & WORDS)
1.	Supply, installation and commissioning of New Biometric Attendance Control System (Finger Print Device) at BBJ Head Office, (1 st and 2 nd Floor), 27 R. N. Mukherjee Road, Kolkata-700 001	Nos.	02 (Two)		
	Taxes and Duties if any (To be specified properly) :-				

NOTES:-

- (a). Operation & Maintenance Manual to be submitted at the time of delivery;
- (b). Warranty Certificate to be submitted at the time of delivery;
- (c). Installation, Demonstration and Training to be done at our Head Office, Kolkata-700 001.

(A.Neogi)
Dy.GM(P-V)

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