

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD
(A GOVERNMENT OF INDIA ENTERPRISE)

27, R.N. MUKHERJEE ROAD
KOLKATA – 700 001

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| 1. | TENDER NOTICE NO | NIT/DGM(P-V)/SB/AMC EPABX-2018-19 |
| 2. | DATE | 08.02.2019 |
| 3. | SCOPE OF WORK/CONTRACT | ANNUAL MAINTENANCE CONTRACT OF EXISTING EPABX SYSTEM MODEL PSX 130 ALONGWITH TELEPHONES AND CABLES INSTALLED AT OUR HEAD OFFICE 1 ST AND 2 ND FLOOR |
| 4. | PERIOD OF WORK/CONTRACT | 01.04.2019 to 31.03.2020 |
| 5. | DATE OF ISSUE OF TENDER | BETWEEN 08.02.2019 TO 21.02.2019 |
| 6. | TIME AND LAST DATE OF SUBMISSION OF TENDER | UPTO 11.00 HRS ON 22.02.2019 |
| 7. | OPENING OF TENDER | ON 25.02.2019 AT 02.30 P.M. |

ISSUED TO:

THE BRAITHWAITE BURN AND JESSOP CONSTN CO.LTD.

INSTRUCTION TO BIDDERS

- 1. Submission of Bid:** All the pages of the tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY** should be properly filled, both in figures and words. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender.
- 2.** The bidder must fill the **BILL OF QUANTITY** (vide BOQ-1) with the appropriate column being duly filled-in, signed and sealed.
- 3.** Conditional tenders shall be straightway rejected and no additional clause will be entertained.
- 4.** BBJ administration reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
- 5.** All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be included in the quoted price.
- 6.** Validity of Tender – 90 days from the date of opening of tender or for a further period if mutually accepted.

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD

SPECIAL CONDITIONS OF CONTRACT

ANNEXURE-I

i) SCOPE OF WORK:

- a) To carry out complete Annual Maintenance of our EXISTING EPABX SYSTEM MODEL PSX 130 ALONGWITH TELEPHONES AND CABLES INSTALLED at our Registered Office of 1st and 2nd floor, at 27, R.N. Mukherjee Road, Kolkata- 700 001.
- b) Before submission of your offer you are advised to visit and inspect of our existing EPABX System at our Registered Office.
- c) The above maintenance includes on-site comprehensive Labour Warranty/on-site comprehensive spares warranty as applicable.
- d) The Annual Maintenance Contract will cover complete repairing/ procurement of spares from respective manufacturers and replacement of the same and will also cover the operating system.
- e) Prompt and efficient service on part of the Agency in respect of the above is necessary.

ii) DURATION OF THE CONTRACT:

For a period of one year on and from 01.04.2019 to 31.03.2020

iii) RATE:

The rate should include all taxes and duties applicable during the tenure of the contract.

iv) PAYMENT TERMS:

50% on completion of 06(six) months i.e. 1st week of Aug. 2019 and balance 50% in the 1st week of Feb, 2020.

v) TERMINATION OF CONTRACT:

In case of failure to discharge the duties as per our requirement, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies. Cost incurred for the above shall be recovered from the Agency's bill.

vi) **Jurisdiction of Court:** The Hon'ble Courts at Kolkata shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

vii) **Eligibility criteria** :-

(a) Bidders should be Kolkata based agency/party.

(b) The following documents are to be submitted with the offer of individual party, otherwise their offer will be treated as cancelled:-

(i) As a proof of experience, Bidders should submit the copies of their contracts / orders for the last 3 to 4 years related to cleaning & disinfecting services in any Government Deptts/PSUs.

(ii) Copy of up to date renewed Trade License from concerned Authorities;

(iii) Copy of valid GST Registration Certificate;

viii) **Variation of Quantity** :- May be considered as +/- 10%.

ix) **PRICE VARIATION:**

No price-variation of any kind will be allowed in this contract under any circumstances. Price shall remain firm for entire scope of work.

THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION COMPANY LIMITED

NIT/DGM(P-V)/SB/AMC EPABX-2019-20

DATE: 08.02.2019

BOQ-I

BILL OF QUANTITIES

| SL. NO | ITEM | QTY. | RATE(RS.) | AMOUNT(RS.) |
|---------------|---|-------------|------------------|--------------------|
| 1. | ANNUAL MAINTENANCE CONTRACT OF EXISTING EPABX SYSTEM MODEL PSX 130 ALONGWITH TELEPHONES AND CABLES INSTALLED AT OUR REGISTERED OFFICE 1 ST AND 2 ND FLOOR | ONE UNIT | | |

(SIBAJI BANERJEE)