

THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO.LTD.

(A GOVT. OF INDIA ENTERPRISE)

Regd. Office : 27, RAJENDRA NATH MUKHERJEE ROAD

P.O.Box No. 264, Kolkata - 700 001 (WEST BENGAL)

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Website :- www.bbjconst.com

BBJ/TS/CARTRIDGE/TONER/FILM/GS&OE/16-17

2nd December,2016

Sealed quotations are invited from reputed Kolkata based parties/suppliers in connection with supply of different type of new printing cartridges, toners required for different model/make printers and also "SHARP" and PANASONIC make Film as and when required basis at our Registered Office, located at Kolkata. The details terms and conditions including description of printing cartridges, toner and imaging film is given hereunder.

1. **Item required** :- As per enclosed **ANNEXURE-A**.
2. **Eligibility criteria** :-
 - (a). **Bidders should be Kolkata based party/supplier**. The following documents are to be submitted with their offer:-
 - (i) As a proof of experience, Bidders should submit copies of contracts / orders along with the successfully execution/supply certificate from Government Deptts/ PSUs/ reputed Private Establishments for the last three years ending 31.03.2016;
 - (ii) Copy of up to date renewed Trade Licence from concerned authorities;
 - (iii) Copy of Income Tax Return Certificate for the last three years ending 31.03.2016;
 - (iv). Copy of VAT Registration Certificate;
 - (v). Copy of PAN Card;
3. **Rate** :- Your quoted rate should be inclusive of all taxes, duties, and delivery charges up to our Registered Office. Your quoted rates for each item will be **valid for 12 months from the date of issuance of order**.
4. **Delivery to be made at** :- Registered Office, 27 R.N.Mukherjee Road,Kolkata-700 001.
5. **Delivery Period**: - Delivery to be made in a sealed and air tight packed condition within 7 days from the date of receiving of our order/requirement over phone or by order form time to time.
6. **Payment** :- Within 30 days from the date of delivery and submission of bill with receipted challan.
7. **Guarantee** :- Defective cartridges, toners and imaging film which will be supplied by you, to be replaced within a week without any extra cost. The new cartridges, toners and imaging film should be original products of the manufacturer i.e. "HP" / "Sharp" respectively.

8. **Earnest Money Deposit** :- An amount of **Rs.5,000.00**(Rupees five thousand only) in the form of **Demand Draft/Pay Order/Banker's Cheque** in favour of "**The Braithwaite Burn And Jessop Construction Company Limited**" payable at **Kolkata**.
Unsuccessful bidders will be refunded the Earnest Money Deposit amount after the award of the contract/order to the successful bidder. The EMD amount of successful bidder will be released within 30 days after completion of total supply/service without any interest subject to receipt of request from the successful bidder.
The Units registered with National Small Industries Corporation(NSIC) are exempted from payment of EMD subject to :-
- (a). The NSIC Registration Certificate still remains valid up to the date of validity quotation
 - (b). The bid is accompanied with a copy of valid NSIC Registration Certificate.
 - (c). Photocopy of application for registration as NSIC for renewal of NSIC will not be acceptable. Such offers will be treated as offers received without EMD.
 - (d). For existing supplier(s), the EMD amount may be adjusted from their passed bill(s) amount subject to submission of their written declaration with their offer in connection with adjustment of their EMD.
9. **Liquidated Damage** :- If you fail to complete supply as per our order within stipulated period/time, 0.5% of order value will be deducted from your bill for per week of delay subject to maximum of 5% of order value.
10. **Termination of Contract**:- If the supplier failure to complete the total work/supply/service as per requirement and within the stipulated completion period, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies by issuing first seven days and then 48 hours notice. Additional cost if incurred shall be recovered from the supplier's bill.
11. **JURISDICTION OF COURT**:
The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes,if any,arising out of this agreement between the parties.
12. **PRICE VARIATION**:
No price-variation of any kind will be allowed in this contract under any circumstances. Price shall remain firm for entire scope of supply.
- Closing Date and Time of Submission** :- Your sealed quotation must reach to our Registered Office on or before **16th December,2016 by 11.00 a.m.**

(Tapas Sen)
Supervisor(M&P)

ANNEXURE -A**ENCLOSURE TO BBJ ENQUIRY NO. BBJ/TS/CARTRIDGE/TONER/FILM/GS&OE/16-17 DT. 02.12.2016**

Sl No.	Cartridge/ Toner / Film No.	Type	Rate per piece should be mentioned in figure and words both (Rs.)
1	CARTRIDGE HP 15	BLACK	
2	CARTRIDGE HP 15D	BLACK	
3	CARTRIDGE HP 25A	COLOUR	
4	CARTRIDGE HP 17	TRI COLOUR	
5	CARTRIDGE HP 23D (LARGE)	COLOUR	
6	CARTRIDGE HP 27	BLACK	
7	CARTRIDGE HP 27A	BLACK	
8	CARTRIDGE HP 28	COLOUR	
9	CARTRIDGE HP 28A	COLOUR	
10	CARTRIDGE HP 45A	BLACK	
11	CARTRIDGE HP 78D	COLOUR	
12	CARTRIDGE HP 78	COLOUR	
13	CARTRIDGE HP 851	BLACK	
14	CARTRIDGE HP 854	TRI COLOUR	
15	HP Q2612AC	BLACK	
16	HP Q2612AF TONER	BLACK	
17	CARTRIDGE HP 21	BLACK	
18	CARTRIDGE HP 22	TRI COLOUR	
19	CARTRIDGE HP 900	BLACK	
20	CARTRIDGE HP 900	TRI COLOUR	
21	CARTRIDGE HP 802 (SMALL)	BLACK	
22	CARTRIDGE HP 802 (SMALL)	TRI COLOUR	
23	CARTRIDGE HP 853	BLACK	
24	CARTRIDGE HP 857	TRI COLOUR	
25	TONER HP 124A (Q6000A)	BLACK	
26	TONER HP 124A (Q6001A)	CYAN	
27	TONER HP 124A (Q6002A)	YELLOW	
28	TONER HP 124A (Q6003A)	MAGENTA	
29	CARTRIDGE HP 703	BLACK	
30	CARTRIDGE HP 703	TRI COLOUR	
31	CARTRIDGE HP 818	BLACK	
32	CARTRIDGE HP 818	TRI COLOUR	
33	CARTRIDGE HP 704	BLACK	
34	CARTRIDGE HP 704	TRI COLOUR	
35	CARTRIDGE HP 920	BLACK	
36	CARTRIDGE HP 920XL	CYAN	
37	CARTRIDGE HP 920XL	MAGENTA	
38	CARTRIDGE HP 920XL	YELLOW	

39	CARTRIDGE HP 932	BLACK	
40	CARTRIDGE HP 933XL	CYAN	
41	CARTRIDGE HP 933XL	MAGENTA	
42	CARTRIDGE HP 933XL	YELLOW	
43	CARTRIDGE HP 803	BLACK	
44	CARTRIDGE HP 803	TRI COLOUR	
45	CARTRIDGE HP 678	BLACK	
46	CARTRIDGE HP 678	TRI COLOUR	
47	TONER FOR XEROX PHASER-3117	BLACK	
48	TONER HP 88A	BLACK	
49	CARTRIDGE HP 680	BLACK	
50	CARTRIDGE HP 680	TRI COLOUR	
51	FILM FOR SHARP MAKE FAX MACHINE(FO-P610)	BLACK	
52	FILM FOR PANASONIC MAKE FAX MACHINE(KXFP-701)	BLACK	
	Taxes & Duties, if any (should be specified)		
	Other Charges if any (should be specified)		

(Tapas Sen)
Supervisor(M&P)