

(A Government of India Undertaking and Subsidiary of BBUNL)
27, RAJENDRA NATH MUKHERJEE ROAD
KOLKATA - 700 001 (WEST BENGAL)
PHONE NO. (033) 2248 5841-44; FAX: (033) 2210 3961
E-MAIL: bbjproj@vsnl.net ; bbj@india.com

TENDER NO.	NIT/DGM(P-II)/OFFICE CAR/ NON AC DIESEL AMBASSADOR/ GS&OE	DATE	19.04.2013
------------	---	------	------------

NOTICE INVITING TENDER

Sealed Tenders are invited from reputed transporters for providing car at our office for official use as per following :-

1.	TENDER NOTICE NO.	NIT / DGM(P-II)/ OFFICE CAR /NON AC DIESEL AMBASSADOR / GS&OE
2.	DATE	19.04.2013
3.	SCOPE OF SUPPLY	HIRING OF ONE NO. NON AC DIESEL AMBASSADOR CAR FOR OFFICIAL USE ON MONTHLY HIRE CHARGES BASIS IS REQUIRED AT OUR HEAD OFFICE.
4.	PERIOD OF CONTRACT	12 (TWELVE) MONTHS
5.	LAST DATE AND TIME FOR SUBMISSION OF TENDER	ON 3 RD MAY,2013 up to 11.30 a.m.
6.	OPENING DATE AND TIME OF TENDER	ON 3 RD MAY,2013 AT 3.00 p.m.

ISSUED TO: _____

ADDRESS: _____

(S.Banerjee)
DGM(P-II)

SPECIAL CONDITIONS OF THE CONTRACT

SCC-1

1.	PERIOD OF CONTRACT	12 (TWELVE) months.
2.	CAR / DRIVER	a) The car must be in good running condition having valid documents as per PVD, Govt. of West Bengal. b) The car must have necessary safety devices as per rule. c) The driver must have valid Driving License. d) The Transport Contractor must provide a Mobile Phone in working condition to the driver of the vehicle free of cost during the duty hours for proper communication. e) The Transport Contractor must provide clean white seat cover for the car. f) Polishing of the car will be done by the Transport Contractor free of cost at the interval of 3 (three) months.
3.	DUTY HOURS/ KM READING	Duty hours and Kilometer reading will be counted from the Transport Contractor's Garage to notified Place of Reporting and Place of release to Transport Contractor's Garage back.
4.	OVER TIME	Retention of the car beyond 12 hours in a working day (excluding Sundays and Holidays) would be treated as OVERTIME which will be paid extra and will be rounded of the nearest half hour both ways.
5.	FOOD ALLOWANCE FOR WORKING ON SUNDAY/HOLIDAYS	An amount of Rs.30/= (Rupees thirty only) per day will be paid as Food Allowance for duty on Sundays and Holidays while the car is on duty.
6.	ABSENCE	Hiring charges will be proportionately deducted for the period of absence in duty in a month in all cases.

SOR-1

SCHEDULE OF RATES

SL.NO.	DESCRIPTION	UNIT	RATE (Rs.)
1.	Monthly hire charges (Sundays & Holidays included) for providing car in good running condition having valid documents including Driver excluding fuel and including all taxes applicable.		
a.	Non AC Diesel Ambassador	Month	
2.	Overtime charges for working beyond 12 hours in a day (except Sundays and Holidays) including all taxes applicable.	Hour	

NOTE: ALL THE TERMS & CONDITIONS OF "SPECIAL CONDITIONS OF CONTRACT" OF THIS TENDER WILL BE APPLICABLE.

(S.Banerjee)
Dy.GM(P-II)